Petition to Declare Simultaneous Degrees

Use this form if you are already declared in a major and want to add a second major in a different college. The college in which you are currently declared is your **home college**. The college you plan to add is the **second college**. If you are planning to pursue majors in two colleges and are not currently in either, consult with your prospective major advisors prior to completing this form.

Instructions (to be completed in the following order):

1. Consult with your home and second colleges for appropriate forms, procedures, eligibility requirements, and deadlines, and to ensure you can meet both colleges' eligibility requirements.
2. Review the supplemental instructions and eligibility requirements for your home college and second college listed in the "Supplemental Materials" links below.
3. Request approval and signatures from your home college advisor and current major advisor, if applicable, on all forms in the packet. Include all supplemental materials, if applicable.
4. Request approval and signature from your intended major advisor, if applicable.
5. Request approval and signature from a college advisor in the second college and leave the petition with the second college advisor.
6. If approved, the second college will submit your petition via CalCentral. Approved changes to your degree goals and expected graduation term will be reflected on your CalCentral records within two weeks. Contact the second college advisor if you do not see any changes after two weeks.

Simultaneous Degree Info and Supplemental Application Materials by College (if applicable)

College of Chemistry: chemistry.berkeley.edu/ugrad/current-students/academic-policies#7
College of Engineering: engineering.berkeley.edu/academics/majors-minors/major-options
College of Environmental Design: ced.berkeley.edu/students/undergraduate-advising/policies-resources/#simultaneous
College of Letters & Science: ls.berkeley.edu/advising/planning/schedule-planning/double-majors-and-simultaneous-degrees
Rausser College of Natural Resources: nature.berkeley.edu/handbook#Majoring
Haas School of Business: haas.berkeley.edu/undergrad/academics/curriculum/simultaneous-degree/

Processing Instructions (For Colleges Only)

To Be Completed by Home College:	To Be Completed by Second College:
Confirm with student that all supplemental materials have been completed.	Verify that home college advisor and major advisor (if applicable) signatures are complete
Verify Expected Graduation Term (EGT) (pages 2 & 4)	Upload sim degree packet and all supplemental materials into Advising Notes. Use topic label: Dbl Major/Simultaneous Degree. List Overlap Courses #1 and #2
Provide signatures to approve change to degree goal and EGT	Add College via CPP eForm. Approval is immediate, advisor info will update in CalCentral within 20 minutes, Home College gets notification
	Update Expected Graduation Term via CPP eform (pages 2 & 4), if necessary, after the new college info has updated in CalCentral

Student Information

Student Name _____ Student ID Number _____

Email Address _____ Phone Number _____ Term Admitted to UC Berkeley _____

I am requesting Simultaneous Degrees in:

Home College _____ Major _____ Sub Plan, if applicable _____

Second College _____ Major _____ Sub Plan, if applicable _____

Current Expected Graduation Term (see CalCentral) _____ New Expected Graduation Term _____

I understand that I will be held to the academic policies and procedures (e.g., unit or term maximums, add/drop/withdrawal deadlines, readmission criteria, etc.) of both schools or colleges. I further understand that all changes to my class schedule require approval from 1) both of my academic advisors, and 2) the Dean's office in each college or school.

Student's Signature _____ Date _____

─────────────────── **For Office Use Only** ───────────────────

Home College: _____ _____ _____
              Name of Dean or Dean's Representative   Signature   Date

Second College: _____ _____ _____
                Name of Dean or Dean's Representative   Signature   Date

Degree Requirements

Student Name (please print)

Student ID Number

Email Address

Phone Number

Home College and Current Major

Major #1:

Major #2:

Lower division courses:
(List all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	Term completed	Where completed

Lower division courses:
(List all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	Term completed	Where completed

Upper division courses:
(List all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	Term completed	Where completed

Upper division courses:
(List all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	Term completed	Where completed

List upper division courses which overlap to complete requirements in both majors. Programs with more than two overlapping courses will be denied.

1.

2.

Major #1 Advisor Printed Name

Major #2 Advisor Printed Name

Major #1 Advisor Signature   Date

Major # 2 Advisor Signature   Date

Graduation Plan

Student Name: _____ SID: _____

Major #1: _____ Major #2: _____

Expected Graduation Term: _____ Expected Total Units : _____

Beginning with the current term, indicate all courses you plan to take, including those needed to complete major, college/school, and University requirements.

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

Summer	Units	Fall	Units	Spring	Units
Total		Total		Total	

REQUIRED SIGNATURES

_____   _____
Major #1 Advisor Printed Name   Major #2 Advisor Printed Name

_____ _____   _____ _____
Major #1 Advisor Signature   Date   Major #2 Advisor Signature   Date

I understand that the plan above is a contract with both colleges/schools and must be followed. I will consult with my academic advisors if I make any changes to the above plan. My signature indicates my understanding of, and agreement to follow, the above plan.

Student Signature: _____ Date: _____

Addendum: SUSTAINABLE ENVIRONMENTAL DESIGN

Name _____ SID# _____

Deadlines
Fall: October 1 (priority deadline)
Spring: March 1 (final deadline)
Summer: JJuly 1

➢ Priority Deadline: Apply by October 1 of the Fall semester of Sophomore year; you must have completed (or be in progress in) at least one semester of coursework at UC Berkeley.

- Final Deadline: Applications submitted by March 1 at the end of Sophomore year will be reviewed, but space will be limited.

Please note which of the following University, College, and lower division major requirements you have either completed or have in progress (IP). If you have not yet taken the course or it is not in progress, please indicate the semester in which you plan to take the course. For requirements where you choose from a course list, it is not necessary to specify which course you plan on taking, you can just write in the requirement and term (ie. "Upper Div Outside Major", Spring 2021).

	University Requirements	Course	Course Title	Units	Grade	Term
	Entry Level Writing					
	American History					
	American Institutions					
	American Cultures					
	College Requirements	**Course**	**Course Title**	**Units**	**Grade**	**Term**
	Example: *Env Des 1*	*Env Des 1*	*People and Env Design*	*3.0*	*B*	*Fall 2019*
	R & C A					
	R & C B					
	Arts & Literature					
	Biological Science (LD ARCH 12)					
	Historical Studies					
	International Studies					
	Philosophy & Values					
	Physical Science (PHYS 8A)					
	Social & Behavioral Sci (Econ 1, 2, C3; EnvEcon C1)					
	ENV DES 1					
	ENV DES 4A, 4B, or 4C*					
	ENV DES 4A, 4B, or 4C*					

*Students must complete 2 of 3 of ENV DES 4A/B/C.

	Upper Division College Requirements	Course	Course Title	Units	Grade	Term
	CED Upper-division Non-Major #1 (outside SED major requirements)					
	CED Upper-division Non-Major #2 (outside SED major requirements)					
	CED Upper-division Non-Major #3 (outside SED major requirements)					

Complete three upper division courses within CED but outside of the nine core major requirements (see handbook). Courses taken to satisfy the eight Major Requirements may not also be used to fulfill the CED upper-division outside major requirement.

	LD Major Requirements	Course	Course Title	Units	Grade	Term
	LD ARCH 12 (may also fulfill BS breadth)					
	MATH 16A or 1A					
	STAT 2, C8, 20, 21, 25, 131A					
	PHYS 7A or 8A (also fulfills PS breadth)					
	ECON (also fulfills SBS breadth) Note: See the Major Handbook for the year you were admitted to UC Berkeley for approved list of courses					
	ENV DES 110					

	Upper Division SED CORE*	Course	Course Title	Units	Grade	Term
	Example: CORE #1	ARCH 140	Energy and Environment	4	B	Spring 2020
	CORE #1					
	CORE #2					
	CORE #3					
	CORE #4					
	CORE #5					
	CORE #6					
	CORE #7					
	CORE #8					
	CORE #9*					

*See the Major Handbook for the year you were admitted to UC Berkeley for approved list of courses.

Essay

Student Name: _____ SID: _____

Please describe your educational / professional goals and why you would like to declare SED, given that Sustainable Environmental Design addresses design strategy and is not a studio-based major
(750-word maximum)

- Essay is for students adding CED as their second college.